



## AGM Meeting MINUTES

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| <b>Date:</b>      | 31/7/2024                                                                                                                                                                                                                                                                 |
| <b>Time:</b>      | 7:00PM                                                                                                                                                                                                                                                                    |
| <b>Location:</b>  | Box Hill Cricket Club,                                                                                                                                                                                                                                                    |
| <b>Attendees:</b> | Andrew Minter, Apoorv Vernon, Lisa White, James Box, Josh Barr, Arth Guha, Leigh Bryant, Steven Flinn, Rob Elliot, Pennie Harrison<br><br>Online: Brant Hubber, Hayden Rayner, Micheal Vozz, Danielle Montague, Hugh Cameron, Amanda Bond, Yash Khushalani, Nigel Gladman |
| <b>Apologies:</b> | Liam Dick, Nicole Breskin, Ken Trollope                                                                                                                                                                                                                                   |

| Item # | Start time | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Lead |
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| 1      | 7:02pm     | Welcome by President/Chair<br>- Welcome to country, acknowledgement of elders                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |
| 2      |            | Apologies (see above)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |
| 3      |            | Confirmation of ordinary business of the annual general meeting<br>- Confirm the minutes in 2023 annual general meeting, circulated online and physical copies available. Any questions proposed<br>Proposed by Rob Elliot<br>Second by Danielle Montague                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |
| 4      |            | <ul style="list-style-type: none"> <li>- Receive and consider: <ul style="list-style-type: none"> <li>o Annual report of the Committee on the activities of Box Hill Cricket Club during and preceding financial year</li> </ul> </li> </ul> <p>Questions re-annual general report.<br/>Proposed by Pennie Harrison<br/>Seconded by Steven Flinn</p> <ul style="list-style-type: none"> <li>o The financial statements of the Association for the financial year ending 30<sup>th</sup> of June 2024 submitted by the Committee in accordance with Part 7 of the Act</li> <li>o Treasurers Report</li> </ul> <ul style="list-style-type: none"> <li>- Thankyou to Rob for all his work in the role for the season 2023-24.</li> <li>- Reported a loss of \$8,812, compared to a loss of \$21,000 last year</li> <li>- Some one-off expenses of around \$3,500</li> <li>- Highlights: new bowling mats, increase in social fundraising activities, increase in sponsorships</li> <li>- Invest in growth in players reduction to player and coach expenses for men's, women's, and junior programs, sponsorship income increased but not significant enough to cover player and coaching expenses.</li> <li>- Club relies heavily on the support of Cricket Victoria, \$50,000 to assist with women's program and Marg Jennings u15 and u18 teams</li> <li>- Thank Cricket Victoria for the strong support</li> <li>- Box Hill Cricket Club ensures the Cricket Victoria funds are spent on cricket related expenses for our female players.</li> <li>- In addition, club has raised over \$25,000 in social and fundraising activities.</li> </ul> |      |

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|  |  | <ul style="list-style-type: none"> <li>- Budget confirmed and approved for 2024-25 season, reductions in player and coach expenses.</li> <li>- If programs wish to grow, the income must grow as income is closely monitored.</li> <li>- Thanking key sponsors in Fashion Clubwear, Athletes Foot and Blackburn hotel</li> <li>- Thanking Ben Tatterson and Tom Barelli in modernising clubs banking payments and financial reporting arrangements.</li> <li>- Clubs profit and loss balance sheet reports shared. Andrew Minter comment: Club very diligent in the clubs' finances, not spent unwisely and minimise cost, looking to run at a break even.</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>- Brant: How do you feel we are for sustainability in the future? In relation to the current situation around our area, are we at risk?</li> </ul> <p>Rob: Placed very well. Heavily reliant on CV for money because of women programs, seen a growth in fundraising and social activities, need to constantly monitor expenses and finding more sponsors or sponsorship money. Cut back again for 2024-25 seasons due to losses last couple of seasons, was the right thing to do, 4 of the last 5 years ran at a loss, cut to player and coach payment.</p> <ul style="list-style-type: none"> <li>- Brant follows up: Are the expenses are being allocated majority to the women program as they are bringing in much of the money?</li> </ul> <p>Rob: Go to page 2 of expenses. Ground rental and cost is the biggest expense, more money on coaching and playing payments for the women than compared to the men reflected in the Cricket Victoria money.</p> <p>Mints: CV expect that the money to be spent on the women's program and all of it to be spent. Certainly, do that. Need to be responsible and diligent with financial transactions.</p> <ul style="list-style-type: none"> <li>- Leigh Bryant: Given half of the loss was made up of one expense of 3,500, what were they?</li> </ul> <p>Rob: one was debtor that was 2,500 that needed to be paid which we weren't able to recover from the 2021 season, the other 1,000 dollars should have been included in last years profit and loss, due to the cross over of dates and software issues with a mismatch in the dates when the accounting software started and when banking started which was out buy about a week so a reconciliation was done, definitely a one off item (signed off by Andrew Minter). Accounts receivable of 447.50 from the box Hill football club which came in just after one July.</p> <p>Main expense is the auditor to be paid in the next couple of weeks and then the balance sheet is pretty clean.</p> <ul style="list-style-type: none"> <li>- Mints: what is the budget surplus for next year:</li> </ul> <p>Rob: Break even budget for next year with less than a \$1,000 that was allowed, there is still a few items to be finalised, needs to be reviewed again for next year once couple items get finalised like Springfield Park costs and other smaller items. New committee looking at the finances in the first four to six weeks</p> |  |
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|   |        | <p>Comment from Andrew Minter: Very conservative with our expenses, ensure there is no funny business.</p> <p>Moved by Rob Elliot</p> <p>Seconded by Steve Flinn</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 5 |        | <ul style="list-style-type: none"> <li>- Elect the members of the Committee <ul style="list-style-type: none"> <li>o Committee declared vacant</li> <li>o Thanking of vacating committee members</li> </ul> </li> <li>- Nominations <ul style="list-style-type: none"> <li>o President: Lisa White</li> </ul> </li> </ul> <p>Steven Flinn proposed, Second Andrew Minter</p> <ul style="list-style-type: none"> <li>- Thanking for Andrews 8-year service to the club, addressed the excitement for the incoming committee and the future for the club as well as thanking the outgoing committee members. <ul style="list-style-type: none"> <li>o Secretary: James Box</li> </ul> </li> </ul> <p>Moved by Andrew Minter, Seconded by Steven Flinn</p> <ul style="list-style-type: none"> <li>o Vice President: Liam Dick</li> </ul> <p>Moved by Aproov Vernon, Seconded by Josh Barr</p> <ul style="list-style-type: none"> <li>o Vice President: Nichole Breskin</li> </ul> <p>Moved by Pennie Harrison, Seconded by Rob Elliot</p> <ul style="list-style-type: none"> <li>o Treasure: Steven Flinn</li> </ul> <p>Moved by Rob Elliot, Seconded by Aproov Vernon</p> <ul style="list-style-type: none"> <li>- General Committee <ul style="list-style-type: none"> <li>o Aproov Vernon:</li> </ul> </li> </ul> <p>Moved by Rob Elliot, Seconded by Andrew Minter</p> <ul style="list-style-type: none"> <li>o Josh Barr:</li> </ul> <p>Moved by Aproov Vernon, Seconded by Steven Flinn</p> <ul style="list-style-type: none"> <li>o Pennie Harison:</li> </ul> <p>Moved by Rob Elliot, Seconded by Josh Barr</p> <ul style="list-style-type: none"> <li>o Leigh Bryant:</li> </ul> <p>Moved by Andrew Minter, Seconded by Rob Elliot</p> <ul style="list-style-type: none"> <li>o Phillip Hayes:</li> </ul> <p>Moved by Andrew Minter, Seconded by Aproov Vernon</p> |  |
| 6 |        | <p>Confirm or vary the annual subscription and joining fee</p> <ul style="list-style-type: none"> <li>- Same subscription fees as of season 2023-24, no increase in subs</li> </ul> <p>Proposed by Rob Elliot</p> <p>Seconded by Andrew Minter</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 7 | 7:33Pm | <p>Andrew Minter mention of the passing of two recent box hill members that were very important to the club, Robyn Calder and Paul Tierney.</p> <p>Any final questions or comments?</p> <p>Thanking the outgoing committee, to Rob, Mark, Andrew and Vozz.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 8 |        | Meeting declared closed at 7:33PM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |

Minutes Signed by Secretary:



Date:

**James Box**